



St Benedict's Primary School

PO Box 59
NARRABUNDAH ACT 2604

Ph: 02 6295 8027
Email: Office.StBenedicts@cg.catholic.edu.au

Friday 17th August 2018

Dear Parent/Guardian,

Years Five and Six students will be participating in an excursion to the National Portrait Gallery next Thursday 30th August, as part of their focus on portraiture during Term 3. We will be travelling by bus, departing school at 9:30am. Students will be taken on a facilitated tour by one of the Gallery's education guides, followed by recess

in the grounds of the National Gallery. We will return to school by bus by approximately 12pm. The students will be accompanied by Mrs Basedow, Mrs Stratford and Miss Tyszkiewicz. Please phone the school on 6295 8027 should you need to contact us in an emergency.

School Statement:

This excursion has been carefully planned and supervision of pupils will be conscientiously carried out. Students will be expected to follow teacher instruction, Gallery rules and display safe, respectful and appropriate behaviour at all times. Any pupil who fails to comply with the rules, arrangements and/or spirit of the excursion will be returned to school.

School Uniform:

As the pupils are representing St Benedict's on this excursion, they are required to be dressed in full and correct Sport's uniform, including school hat.

Morning Tea / Lunch Arrangements:

Students will need to bring their drink bottles and recess in a small, separate bag, clearly labelled with their name. This will be collected on the morning of the excursion into tubs and left in the Gallery's cloakroom.

Cost:

The bus travel and excursion will be covered by the excursion levy.

Mrs Amanda Basedow

Mrs Melanie Stratford

Mrs Quirk

Please return the attached slip by Friday 24th August and retain the first page for your own information.

To: St Benedict's Primary School

Attention: Mrs Basedow/Mrs Quirk OR Mrs Stratford

Pupil's Statement: I, _____, am willing to obey the school/Gallery rules whilst attending this excursion and will participate and cooperate in the official events as is expected of me.

Signature of Pupil: _____ Date: _____

Parent/Guardian Statement:

As Parent/Guardian of _____ I, _____ give my consent for him/her to participate in the excursion to the **National Portrait Gallery on Thursday 30th August** travelling by bus, and agree to delegate my authority to the staff and/or instructors involved. Such teachers and instructors may take whatever disciplinary action they deem necessary to ensure the safety, well-being and successful conduct of the students as a group, or individually, in the above-mentioned activity.

I also authorise the teachers/instructors to obtain medical assistance which they deem necessary should an accident occur, and agree to pay all medical expenses incurred on behalf of the above student. I further authorise qualified practitioners to administer anaesthetic if such an eventually arises. Listed below are specific medical requirements or other needs relevant to my child participating in the excursion.

Medical Condition (e.g. allergies, asthma)	Treatment Plan (<i>Attach further details if necessary</i>)

Signed: _____ **Date:** _____

Emergency Contact Name: _____ **Number:** _____

