Dear Principal / Sports Coordinator,

This year’s Canberra-Goulburn Catholic Schools’ Soccer Carnival is on Sunday 3 April 2016 at the University of Canberra. As in previous years, this year’s event is going to be a great day. Games will begin at 8:45 am and we are aiming to finish by 3:45 pm. Please note there will be no presentations on the day. Certificates will be sent out to schools after the carnival.

Please find enclosed the nomination form for your school to complete. A separate nomination form is required for each team being nominated. To allow the draw to be finalised, nominations MUST be returned to St Benedict’s Primary School no later than Friday 18th March. Nominations are to include team payment which may be made by credit card, direct transfer (bank account details are available on the nomination form) or by cheque made out to St Benedict’s Primary School.

The Committee will endeavour to ensure that all schools can be represented at the carnival. Nominations received after the closing date will only be considered should a place be available. The Committee reserves the right to return late registrations to the school supplying them. Please ensure this information is understood within your school. Early advice will be given as to the number of teams accepted into the carnival.

The following information is provided to allow schools to plan for the event:

✓ Each team requires a Team Manager/Linesman and a Coach. Each school is responsible for checking parents for current WWVP registration.
✓ There are two divisions: World Cup for more experienced teams and Kick’n’Cackle for less experienced players. Please indicate the skill level of each team.
✓ Year 3/4 teams will have 8 players a side and Year 5/6 teams will have 11 players a side.
✓ Details of the carnival will be available on our website www.stbenedicts.act.edu.au and will be progressively updated in the lead-up to the carnival.
✓ Additional nomination forms may be downloaded from the website.
✓ Schools will be responsible for supervising their students on the day.

Also attached is a letter to the parents within your school community providing details about the soccer carnival and a registration form for use within your school. Please send them home to your eligible students.

The event will only be cancelled if the University closes their sport grounds or if there is any chance that the health and safety of the participants is placed at an unacceptable risk. In order to cover the costs incurred, there will be no refund of team nomination fees in the event of a cancellation. The raffle, which is part of each child’s nomination fee, will still take place and prizes given.

If you have any queries regarding the soccer carnival please contact Matthew Garton or Emma McAuliffe via email cgcossoccercarnival@gmail.com

We very much look forward to seeing you at this wonderful community event.

Kind regards.

Matthew Garton
Principal
St Benedict’s Primary School, Narrabundah
A separate form is needed for each nominating team. Your nomination fee is the number of registered players in each team x $20.00. Nomination Forms along with payment of total fees (including Food Vouchers) need to be returned to St Benedict’s Primary School by COB **Friday 18th March. Nominations cannot be accepted after this date.** These may be mailed to the school at PO Box 59 Narrabundah ACT 2604 or emailed to cgssoccercarnival@gmail.com using the ‘Summary and Payment Advice’ attached.

NAME OF SCHOOL:_________________________________________________________________________

TEAM NAME:_____________________________________________________________________________

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<th>TEAM STANDARD:</th>
<th>KICK ‘N’ CACKLE</th>
<th>WORLD CUP</th>
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COACH: ________________________________________________________________________________

MANAGER/LINESMAN: ___________________________________________________________________

SCHOOL CONTACT (Name/Email/Telephone): ___________________________________________________

_____________________________________________________________________________________

PRINCIPAL’S ACKNOWLEDGEMENT

I verify that the above details are correct and that all students attend this Primary School. ______________

Principal’s signature

You will receive an email confirming receipt of your team’s nomination on **Wednesday 23rd March**

Should you not receive this confirmation please contact Emma McAuliffe (0438 221 103)
St Benedict’s Primary School
Tallara Pkwy
NARRABUNDA ACT 2604

Please find enclosed _________________________ nominations for the 2016 Canberra-Goulburn Catholic Schools Soccer Carnival.

A summary of our nominations is as follows:

_____ teams

_____ players @ $20.00 per player  Total  $________

_____ Food Vouchers @ $6.00 each  Total  $________

TOTAL ENCLOSED  $________

Email contact for school sports coordinator: ____________________________

METHOD OF PAYMENT

CHEQUE:  Made payable to St Benedict’s Primary School

CREDIT CARD:
Please debit the following credit card for the amount indicated above.

VISA / Mastercard (Please Circle)

Card # ____________ - ________ - ________ - ________  EXP: ______/______

Name on Card: __________________________________________________________

Signature: ___________________________  CVC: __________

DIRECT CREDIT

A/C Name:  St Benedict’s Primary P&F: Spring Fair Account

BSB: 062 786  A/C Number: 000027374  Reference: (Your School Name)

Confirmation of your team/s nomination will be advised by Wednesday 23rd March.