



St Benedict's Primary School

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13th December 2017

SCHOOL FEES 2018

Dear Parents

Please find on the reverse of this letter an outline of the School Fees for 2018.

At the most recent Board meeting the Finance Committee of the School Board recommended the following small increases to the Fee Structure for 2018. After careful consideration and discernment the School Board agreed to the Fee Structure over the page.

The Catholic Education Office has set the following tuition fees:

- **ACT Primary Tuition Fee** has been increased by 3% from \$336 to \$346 per student/per term.
- The **sibling discount** that applies to the eldest child at St Benedict's when they have an older sibling in a systemic secondary school is at 20%.
- **CCS Building Fund Contribution** paid by each family has increased by 3.1% from \$163 to \$168 per family/per term.

Please note that the School Board has no capacity to alter the above increases.

The School Board, who determines local fees and levies, has ratified the following increases in proportion to budgetary requirements. These increases have been kept to a minimum for 2018.

- No changes to the **P&F Levy, Gymnastics Levy and Dance Levy**.
- A \$7.50 decrease per student/per term for the **Cleaning Levy** due to the change in cleaning contractors.
- A \$3.00 increase per student/per term for the **IT Levy** to meet the increase of ebook and resources prices.
- A \$8.00 increase per family/per term for the **School Levy** to cover a projected increase in commodity expenses.
- A \$2.00 increase per student, term 1 only for the **Resource Levy** to cover the increase costs for stationary costs.
- A \$6.70 increase per student/per term for Kindergarten to Year 2 for the **Swimming Levy** to cover the increase costs of the buses and lessons.
- A \$0.75 increase per student for the **Excursion Levy** to cover a projected increase in bus travel.

In total the School Board has ratified an average of **\$24.60 increase per student per term** in the school determined fees and levies. Combined with the increases determined by the Catholic Education Office the total increase remains within the 3-4% range expected each year.

Please feel free to discuss with me any family concerns with regard to School Fees. Thank you for your support for St Benedict's Primary School.

Yours sincerely

Rachel Smith

Principal

**ST BENEDICT'S PRIMARY SCHOOL
FEES STRUCTURE 2018**

BASIC FEES (Kindergarten to Year 6)

ACT PRIMARY TUITION FEE		
First child (no secondary siblings)	\$346.00	per student/term
First child (with secondary siblings)	\$276.80	per student/term
Second child – 70% discount	\$103.80	per student/term
Third child – 80% discount	\$ 69.20	per student/term
Fourth child – no charge	\$ -	
CCSBF Contribution 2017		
– Building Fund	\$168.00	per family/term
LEVIES		
- P & F	\$ 10.00	per family/term
-School	\$ 70.00	per family/term
TOTAL	(no secondary siblings)	\$594.00
TOTAL	(with secondary siblings and paying Building Fund at secondary school)	\$356.80

ADDITIONAL FEES (Various Year Levels)

RESOURCE LEVY		
Kindergarten – Year 6	\$92.00	per student/year
LEVIES		
-Cleaning	\$45.00	per student/term
-IT/Curriculum	\$25.00	per student/term
EXCURSION LEVY		
Kindergarten – Year 6	\$17.00	per student/term
SWIMMING LEVY		
Kinder, Year 1 and Year 2	\$44.50	per student/term
GYMNASTICS LEVY		
Kindergarten – Year 6	\$7.90	per student/term
DANCE LEVY		
Kindergarten – Year 6	\$7.90	per student/term

TERM 1 TOTALS

Kindergarten	\$833.30	per first child/term
Years 3 - 6	\$788.80	per first child/term

TERM 2, 3 & 4 TOTALS

Kindergarten, Year 1 & Year 2	\$741.30	per first child/term
Years 3 – 6	\$696.80	per first child/term

YEARLY FEES

Kindergarten, Year 1 & Year 2	\$3,057.20	per first child/year
Years 3 - 6	\$2,879.20	per first child/year

TIMELINE FOR COLLECTION OF FEES EACH TERM

PAYMENT OF FEES:

- WEEK 1 - 2** Fees Account sent out with Timeline for Collection of Fees Schedule.
- WEEKS 2 – 3** Applications for payment by instalment and fee remissions/concessions taken and arrangements to discuss with the Principal organised.
- WEEKS 3 – 5** Reminder for payment of School Fees published in the School Newsletter
- WEEKS 4 – 5** Fees Collection Sub-Committee meet to discuss Fee Concession Applications. Interviews with parents arranged as necessary.

FEES CONCESSIONS:

It is important that the school is approached before the fees are due if families expect difficulties in paying their full school fees. Remission/concessions need to be agreed to before the due date for School Fees. Application Forms are available at the Front office.

- WEEK 4 - 5** Fees payments are due.
All concessions/remissions for the term are finalised.
- WEEKS 6 – 7** Outstanding Fee accounts – Reminder sent home with Account rendered for payment within 14 days.
- WEEK 8** **If no contact is made within 14 days** from reminder letter being sent home, the matter is referred to the School Board Fees Collection Sub-Committee. Status of account is reviewed by the Committee to determine if further action is necessary.
- WEEKS 9 – 10** Fee Collection Sub-Committee meet for further follow-up on outstanding fees, including commencement of debt collection action.

IF FEES ARE NOT PAID:

If fees are not paid, and no fee remission/concession has been agreed, the matter will be pursued and where necessary debt collection action will be taken to collect outstanding fees.

