Dear Parents,

RECEIVING COMMUNICATION BY EMAIL

For 2016 general communication will be made with parents via email for those who would prefer to receive information this way. This includes:

- **School Fee Statements**: sent out in Week 2 of each term.
- **Newsletter**: published each Wednesday.
- **Class Parent Representative News**: sent out by the Class Parent Representative as required (only a few times each term, e.g. class masses, liturgies or family picnics).

If you would like to receive these notification by email, please fill in the information required at the end of this letter and return it to the Front Office by **Monday, 8 February 2016**.

Yours sincerely,

Matthew Garton
Principal

___________________________________________________________________________

COMMUNICATION BY EMAIL 2016

| FAMILY NAME: ___________________ | CHILD’S NAME: ___________________ |

Please complete the appropriate email address should you wish to receive this notification. Please write ‘as above’ if using the same email address. Please understand that the email provided for the **Class Parent Representative News** will be passed on to the Class Parent Representative and will strictly be used for school related class matters by the Class Parent Representative. Leave blank those communications you do not wish to receive via email.

Fee Statement Email Address: ________________________________________________

Newsletter Email Address: ________________________________________________

Class Parent Representative News Email Address: ____________________________

SIGNED: ___________________________ DATE: __/__/__

Nurturing personal and academic growth. A journey from Kindergarten to Year 6.