



St Benedict's Primary School

PO Box 59
NARRABUNDAH ACT 2604

Ph: 02 6295 8027
Email: Office.StBenedicts@cg.catholic.edu.au

5th March 2018

Dear Families,

Last week a note went home requesting class parent representatives, unfortunately we are yet to receive a response from some of our classes. The role of Parent Representative is very important, but not time consuming, within the individual classes as it is an avenue of communication between teachers and families and also a connecting point between families. This role does not require attendance at any meetings nor is there compulsory attendance at school events. It simply has the tasks of;

- Touching base with your classroom teacher from time to time to find out if there is any information that may need to be distributed amongst families.
- Arranging a note to be sent home when it is your class turn to host Mass and morning tea.
- Helping distribute information and encouraging attendance at school/P&F events.
- As an optional addition, you may like to coordinate class play dates during holidays.

As classroom parent representative, you have the support of the P&F Parent Representative coordinator, so if you have not done this role before you will have all the help you need.

If you think this is a role you may have the time to assist the school with please return the slip below as soon as possible and you will be contacted by the P&F representative shortly with information to start this fun role.

Thank you for your support of our school.

I am interested in undertaking the role of Classroom Parent Representative.

Name _____

Email _____

Student's Name _____

Student's Class _____