



Acceptable Use Agreement for ICT 2018



All Students

Student Name: _____

Class: _____

For students to use any computers and ipads at school during this year the following agreement must be read by students and parents and then signed and returned to school.

I make the commitment to:

- Treat all computers and ipads with respect and care.
- Ask a teacher before using any computers or ipads at school.
- Follow all instructions from teachers when using the computers and ipads.
- Keep any log on details, especially passwords, private.
- Not log on using other people's log on details.
- Not change any computer settings.
- Follow all of our 5 Ways of Being when producing work, sending messages or emails.

When using email or the internet at school I will:

- Use sites that the teacher has given me permission to use.
- Publish work or send emails that are polite, well-written and considerate of others.
- Not give out personal information about me, my family or friends such as name, date of birth, gender, address or telephone numbers.
- Inform my teacher if I read or view anything that I feel uncomfortable about whether by accident or from another student.
- Check with the teacher before copying anything from the internet.
- Always record and acknowledge the websites I get information or pictures from for my work.
- Print only what is needed.
- Not download or change anything about the computers and ipads I am using.

I understand that if I do not follow this agreement:

- My parents will be notified by the school.
- I will not be allowed to use ICT equipment, email or other school internet learning spaces for a time determined by the Principal.

STUDENT (Years 3-6 only):

I agree to all of the conditions above for using computers and ipads in our school.

Signature: _____

Date: _____

PARENT (All parents):

I will assist my child in understanding the importance of this agreement as they learn to use digital learning responsibly. I will support the school to help create a safe digital learning environment for my child.

Signature: _____

Date: _____